



**The Children's Aid Home Programs of Somerset County, Inc.**

P.O. Box 1195, 1476 North Center Avenue  
Somerset, Pennsylvania 15501  
814-443-1637, FAX: 814-445-8481

**AUTHORIZATION / CONSENT  
TO DISCLOSE HEALTH INFORMATION**

Client/Resident/Consumer Name: \_\_\_\_\_

Medical Record Number \_\_\_\_\_ Date of Birth: \_\_\_\_\_

- I authorize the use or disclosure of the above named individual's health information as described below.
- The following individual or organization is authorized to make the disclosure:

**PRIVACY COMPLAINT OFFICER**  
CHILDREN'S AID HOME PROGRAMS  
P.O. BOX 1195  
SOMERSET, PA 15501

- The type and amount of information to be used or disclosed is as follows: (include dates where appropriate)

- |   |   |
|---|---|
| <input type="checkbox"/> Psychological/Psychiatric Evaluation | <input type="checkbox"/> Laboratory results   |
| <input type="checkbox"/> Medication records                   | <input type="checkbox"/> Immunization records |
| <input type="checkbox"/> Treatment plans                      | <input type="checkbox"/> Consultation reports |
| <input type="checkbox"/> Discharge plans                      | <input type="checkbox"/> Billing records      |
| <input type="checkbox"/> Progress notes                       | <input type="checkbox"/> Entire record        |
| <input type="checkbox"/> Treatment orders                     | <input type="checkbox"/> Other: _____         |
| <input type="checkbox"/> Most recent history and physical     | <input type="checkbox"/> Other: _____         |
| <input type="checkbox"/> Most recent discharge summary        | <input type="checkbox"/> Other: _____         |

- The following individual or organization is authorized to make the disclosure: (entity not identified in #2)

Individual's Name: \_\_\_\_\_  
 Organization's Legal Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_

- This information may be disclosed to and used by the following individual or organization

Individual's Name: \_\_\_\_\_  
 Organization's Legal Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_

For the following purpose (Check all that apply):

- To develop a diagnosis, treatment, and rehabilitation plan  
 To coordinate medical, psychological, and social rehabilitation processes  
 Reimbursement  
 Other (please specify): \_\_\_\_\_

6. I understand that I have a right to revoke this authorization at any time. I understand that if I revoke this authorization I must do so in writing and present my written revocation to the privacy complaint officer. I understand that the revocation will not apply to information that has already been released in response to this authorization. I understand that the revocation will not apply to my insurance company when the law provides my insurer with the right to contest a claim under my policy. Unless otherwise revoked, this authorization will commence on the date indicated below and will expire on the following date, event, or condition: \_\_\_\_\_ . If I fail to specify an expiration date, event or condition, this authorization will expire in three months.
7. I understand that authorizing the disclosure of this health information is voluntary. I can refuse to sign this authorization. I need not sign this form in order to receive services. I understand that I may inspect or copy the information to be used or disclosed. I understand that any disclosure of information carries with it the potential for an unauthorized redisclosure and the information may not be protected by federal confidentiality rules. If I have questions about disclosure of my health information, I can contact this agency's privacy/complaint officer.

\_\_\_\_\_  
Signature of Consumer or Legal Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
If Signed by Legal Representative, Relationship to Consumer

\_\_\_\_\_  
Signature of Witness

Parent/Guardian signature is required if consumer is under the age of fourteen years old.

\_\_\_\_\_  
Parent/Guardian

\_\_\_\_\_  
Date

**For those individuals physically unable to sign this authorization.**

I, \_\_\_\_\_, am physically unable to sign this authorization. My verbal consent to the above authorization and my verbal statement of my understanding of this authorization has been witnessed by the two (2) individuals whose signatures appear below.

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_